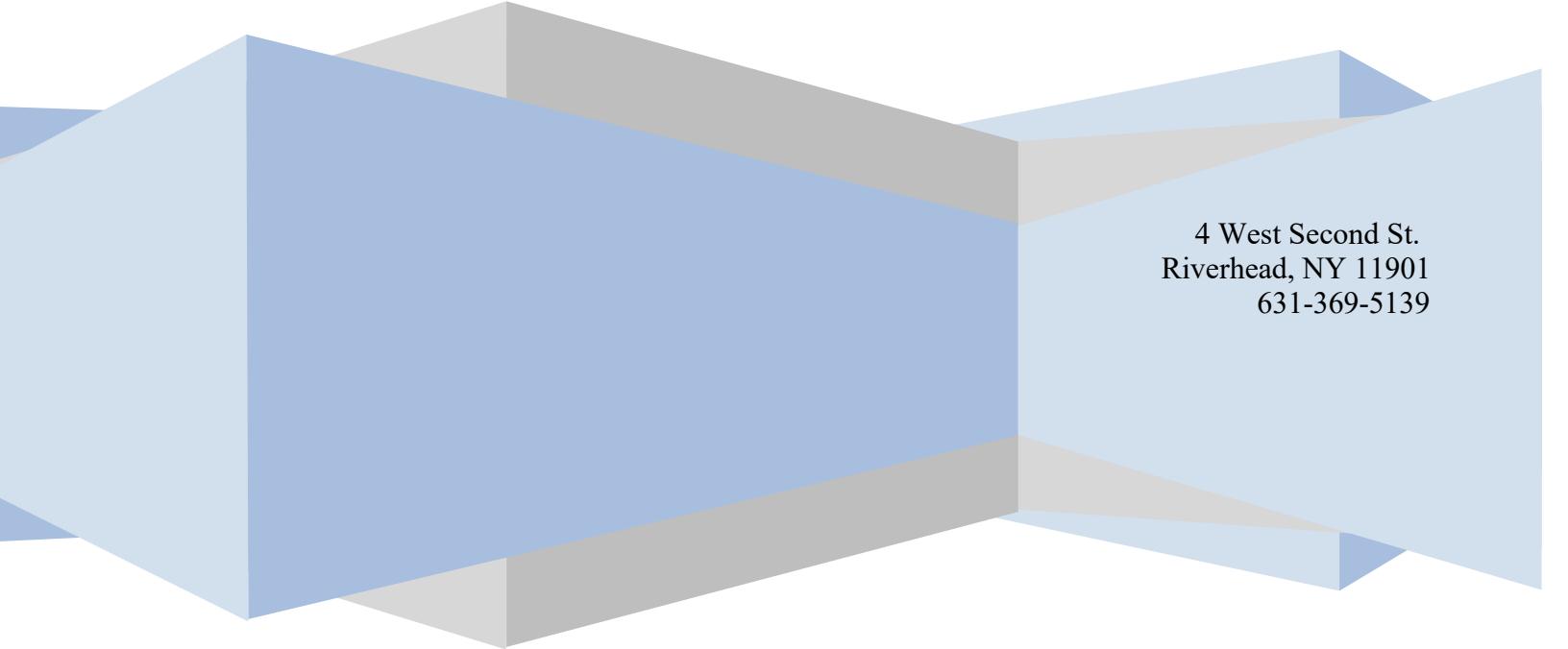


**Town of Riverhead**

**Industrial Development Agency**  
**Pre-Application Questionnaire**



4 West Second St.  
Riverhead, NY 11901  
631-369-5139

## *Preliminary Questionnaire*

Date: \_\_\_\_\_

Name and contact information of company requesting assistance:

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Is this the only facility in NYS:      Yes      No?

Other locations in and out of NYS (Please provide addresses, whether facility is leased or owned, and size of facility):

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Site specifications needed (include acreage, building size, infrastructure requirements)

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If site has already been identified, please provide proposed project address:

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Current Real Property Taxes at project location: \_\_\_\_\_

Is there currently a pilot payment associated with this location:

\_\_\_\_\_ Yes \_\_\_\_\_ No

Has the company ever been induced by an IDA elsewhere (outside of Riverhead): \_\_\_\_\_ Yes \_\_\_\_\_ No?

If yes, where: \_\_\_\_\_

Is the company \_\_\_\_\_ private or \_\_\_\_\_ publicly owned?

Principals of company:

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Type of goods or services currently at the project location:

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Percentage of goods exported outside NYS: \_\_\_\_\_

Please describe proposed project building/site location and/or needs. Please delineate use of space (Sq ft, percentage used for office, warehouse, manufacturing, site size/acres of property):

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Company history:

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Are there any financing needs? Yes \_\_\_\_\_ Amount \_\_\_\_\_ No \_\_\_\_\_

Proposed capital investment

Acquisition: \_\_\_\_\_

Construction/Renovation: \_\_\_\_\_

Machinery/Equipment: \_\_\_\_\_

Current employment number: \_\_\_\_\_ in NYS \_\_\_\_\_ at proposed location

Total Current Payroll: \_\_\_\_\_

Total projected job creation over the next five years at project location: \_\_\_\_\_

Is the company considering relocating/expanding outside of NYS? \_\_\_\_\_ Yes \_\_\_\_\_ No

Out of Riverhead? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, what areas have you researched outside of Riverhead?

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Have you received incentive proposals from any other areas? If so, what please describe the incentive proposals?

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Have you met with any other economic development professionals or organizations regarding this proposal? If so, please provide names:

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What is the projected timeline for the project? \_\_\_\_\_

What type of assistance will you be requesting from the IDA?  
(check all that apply)

Site selection: \_\_\_\_\_

Bond Financing: \_\_\_\_\_

Sales Tax Exemption: \_\_\_\_\_

Real Property Tax Abatement: \_\_\_\_\_

Mortgage Recording Tax Exemption: \_\_\_\_\_

Other

Assistance: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional contact information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_